





Ideally located on Glenelg Beach, the Glenelg Surf Life Saving Club function rooms offer two rare event spaces. The Beach Room is a smaller private function venue whilst The Club Room can cater for up to 220 guests for dinner and 300 guests in cocktail style. Whether a corporate breakfast, conference or celebration, the natural light and uninterrupted beach views will set the scene for your event. Our spaces are adaptable and our team is willing to creatively assist with all of your event requirements.

VENUE HIRE

HIGH SEASON (October - March)

Beach Room	\$350
The Club Room	\$600

OFF SEASON (April - September)

Beach Room	\$300
The Club Room	\$500

VENUE ACCESS

The room may be accessed 1 hour prior to the event commencing unless other arrangements have been communicated between both parties.

The Beach Room can be completely selected off, partially open or fully open, please advise of this.

CAPACITY



	Theatre	Board Room	Class Room	Banquet	Cabaret	Cocktail
Beach Room	50	20	20	45	40	80
The Club Room	220	n/a	n/a	220	140	300





BUSINESS BREAKFAST

Aussie Breakfast

\$20/person
Minimum 10 people

Free range eggs, grilled tomato, crispy bacon, hash brown, fresh bread
Fresh fruit platter
Juices
Tea and coffee

(Special dietary requirements will be catered for separately)

POST CONFERENCE COCKTAIL PACKAGE

Interested in finishing off the occasion with some drinks, canapes or grazing boards? Please inquire within.

INCLUTIONS

Iced water
Mints
Note paper and pens
Projector and screen
Cordless microphone
Lectern
Whiteboard
AV connectivity
Black table linen
Additional AV can be organised at an additional cost

PARKING

Convenient parking facilities, \$4 for 12 hours

We have the flexibility to customise a package if required.

Barista coffee is available upon request.





SILVER CORPORATE DAY PACKAGE

\$35/person

ON ARRIVAL

Orange juice
Tea and coffee station

MORNING TEA

Tea and coffee station
Banana Bread
Fresh fruit platter

WORKING LUNCH

Fresh baguettes and wraps with gourmet fillings

Chef's salad selection
Fresh fruit platter
Soft drinks and juice

Add an optional hot dish for \$5 per person, select from:

Spaghetti Bolognese
Chicken Schnitzel with chips & salad
Assorted pizzas

AFTERNOON TEA

Tea and coffee station
Danish Pastries
Fresh fruit platter

GOLD CORPORATE DAY PACKAGE

\$45/person Maximum 50 people

ON ARRIVAL

Orange juice
Tea and coffee station

MORNING TEA

Tea and coffee station
Assorted muffins
Banana Bread
Fresh fruit platter

A LA CARTE LUNCH

Garlic Bread

Main course choices (to be pre-ordered):

Surf Club Salad with grilled haloumi
Spaghetti Bolognese
Fish and chips
Salt and lemon pepper squid
Wagyu beef burger with chips
Grilled chicken wrap with chips
Chicken Schnitzel with chips & salad
Soft drinks and juice

AFTERNOON TEA

Tea and coffee station
Danish Pastries
Fresh fruit platter



TERMS & CONDITIONS

Bookings

Tentative bookings are valid for 7-days during which time the room hire deposit must be paid to secure the booking (amount may vary depending on arrangement). After this period management reserves the right to cancel and reallocate the area without notice.

Confirmations/ Payments

To confirm a booking, your deposit must be received within 7-days of the initial booking date with signed terms and conditions form. All accounts are to be paid in full 7-days prior to the event. The remainder of any outstanding amounts (bar tab, extras, etc) will be finalised on conclusion of your event. We accept cash, credit card and direct debit.

Cancellations

Cancellations within 15-days of your event will result in a forfeit the deposit. In the unfortunate instance that a confirmed booking is cancelled any paid monies are refunded at the GSLSC management discretion. Cancellations must be submitted in writing to the functions manager.

Food and Beverage

All guests must be catered for when liquor is provided. Hot meals must be served before 9pm for evening functions. 'Bring your own' catering is not permitted. Celebration cakes are permitted. Finalised food and beverage selections are required 10-days prior to your event. The Glenelg Surf Lifesaving club takes no responsibility after food leaves the premises. Food catering is a requirement in order to book an event in the function room.

Final Numbers

To enable us to cater and staff sufficiently for your event we require final numbers and dietary requirements ten (10) days prior to the event. This final number will represent the minimum number of guests for which we will calculate the amount you will be charged. Any alternations to your final numbers, guest seating configuration, room layout, menu requirements will be accommodated where possible. No refunds will be issued should the numbers decrease 10 days prior to the event & payment has been made.

Minimum Spend

Minimum spends may be specified for high or low season at any time should this requirement not be met. Please note room hire is not inclusive of the minimum spend. If your minimum spend is not reached you may add extra catering to meet this requirement or forfeit your booking with us.

Commencement & Completion

Evening functions must conclude by 12 midnight Monday-Saturday and 11pm Sundays. Day time functions must be completed by 4pm unless specified otherwise.

Minors & Security

All Minors must be accompanied by a parent or guardian and are required to leave public areas by 10pm and private areas by 12 midnight. Any guest found to be supplying a minor with alcohol or any minor found to be consuming alcohol will be asked to leave the venue immediately. It is a requirement to have security on duty during 18th - 21st Birthday Parties, cost of which is to be covered by the hiring party.

Decorations & Cleaning

No scatters, confetti or glitter are permitted. You are welcome to decorate the room yourself but nothing is to be screwed, nailed or adhered to walls or other surfaces or the building. General cleaning is included in the venue hire cost. If excessive cleaning is required, additional charges will be added to your final account based on \$50/hour minimum 3-hours.

Damages & Liability

Organisers of the event are financially responsible for any damage or breakage sustained to the Surf Club by the organiser, organiser's guests or other people attending the event. This includes all equipment owned by The Glenelg Surf Lifesaving Club or hired by the Glenelg Surf Lifesaving Club on your behalf. The Glenelg Surf Lifesaving Club will not accept responsibility for any items lost or damaged prior to, during and after the event.

Responsible Service of Alcohol

The Glenelg Surf Lifesaving Club reserves the right to refuse service and/or entry to anyone deemed to be exhibiting intoxication or inappropriate behaviour. Alcohol which has been received as a gift at the Surf Club, must not be consumed on the premises. We reserve the right to cancel an event at any stage with no remuneration if the event or its guests are deemed unruly, unhealthy or unsafe.

I have read and understand the Terms and Conditions.

Signed (Client): Date:

